

Particulars	Rates of Taxis/Buses with Driver (Amount in Rs.)									
	Air-port Pickup /drop	Railway Station Pickup /drop	4/40 Kms.	8/80 Kms.	12 /120 Kms. (Full day local)	Full day (Out station) Minimum 250 Km for Sedan, 300 Km. for other vehicle	Extra Kms.	Extra Hrs.	Driver Allowance (for out station)	Night Charges (for full day) (Outstation)
Rate for Buses										
15 Seater (AC)										
15 Seater (Non-AC)										
19 Seater (AC)										
19 Seater (Non-AC)										
22 Seater (AC)										
22 Seater (Non-AC)										
27 Seater (AC)										
27 Seater (Non-AC)										
35 Seater (AC)										
35 Seater (Non-AC)										
42 Seater (AC) 2x2										
42 Seater (Non-AC) 2x2										
56 Seater (AC)										
56 Seater (Non-AC)										

Date: _____

Place: _____

Signature (with Seal and Date of Traveler Agency)

TERMS & CONDITIONS

FOR EMPANELMENT OF CALL BASED TAXI / BUS AT NID, DELHI CENTRE

- (i) Fill only the items/vehicles rates, for which you are bidding.
- (ii) Please attach the profile of your firm with the photographs of the vehicles.
- (iii) Please attach a copy of your firm's PAN/TAN and GST Number, without which it shall be rejected straightaway
- (iv) Travel agency shall provide self-declaration regarding none of their relatives / family members are working at NID.
- (v) Travel agency shall provide declaration of relatives/family members (i.e. Closest relations (parents, spouse, children, siblings) working with NID. If no relatives/family member, if any, is an employee of NID, the same also may be mentioned
- (vi) The vehicle must have valid Third party insurance, Registration, PUC, etc.
- (vii) Kilometer shall be count from location of travel office.
- (viii) For full day (out station), minimum 250 km. for sedan and minimum 300 km. for other vehicle, in a day.
- (ix) Rates received shall be compared and acceptable Rates shall be this be accordingly communicated to all qualified vendors and based on their acceptance empanelment shall be done. Hiring shall be made on need basis throughout the period.
- (x) The rate card shall be prepared on the basis of lowest rate received in each category of vehicle and plan.
- (xi) The rates shall be valid for one year. However, whenever the prices of Diesel/Petrol increases minimum by 10%, the rate card shall be revised mutually.
- (xii) The empanelment may be renewed on yearly basis, up to **03 years** on mutually agreeable terms and conditions.
- (xiii) The vehicles provided should be white in colour, thoroughly neat & clean, externally and internally.
- (xiv) The drivers should be well trained, well dressed & well behaved.
- (xv) Toll-Tax /parking charges shall be paid as per actuals.
- (xvi) Any empaneled travel operator refuses to provide the vehicle consecutively for 03 times, shall be removed from empanelment and NID may not conduct any further business with them.
- (xvii) Duly filled in rate card is to be sent in a sealed envelope super scribed as

“BID FOR EMPANELMENT OF CALL BASED TAXI/BUS AT NID, DELHI CENTRE “ latest by 15.07.2026, 04.00 p.m. to

NID, Delhi Centre

Core 6-A, 3rd Floor, India Habitat Centre

Lodhi Road, New Delhi 110 003

Ph. +91 11 2464 7487