



राष्ट्रीय डिज़ाइन संस्थान  
NATIONAL INSTITUTE OF DESIGN

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NIT No. NID/08/ 2025-26

Dated 05.08.2025

## Tender Document

Tender for “Empanelment of contractors for Annual Contract for “Miscellaneous Civil works at NID Campus,( Ahmedabad & Gandhinagar)”. (Including labour, materials, tools, plants, scaffolding etc. complete)”

**Part-1: Technical Bid**  
(To be submitted separately & online)

Tender Submitted By:

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## Form-1

### General Information

1	Name of Tenderer		
2	Detailed Address for Correspondence	_____	
		_____	
		_____	
		_____	
3	Email ID for Correspondence		
4	Telephone Number		
5	Authorized Contact Person	_____	
	Designation	_____	
	Mobile Number	_____	
6	Company Organization (tick one) (Submit certified copy of partnership deed, Articles of Association, Detailed list of partners, directors, etc. as applicable)	<ul style="list-style-type: none"><li>• Individual</li><li>• Proprietorship Firm</li><li>• Partnership Firm</li><li>• Private Limited Company</li><li>• Public Limited Company</li></ul>	
7	Bank Information		
	<ul style="list-style-type: none"><li>• Name of Bank</li><li>• Name of Branch</li><li>• Address of Branch</li><li>• City &amp; Pin-code of Branch</li><li>• IFSC Code</li><li>• MICR</li><li>• Category of Account</li></ul>	<ul style="list-style-type: none"><li>_____</li><li>_____</li><li>_____</li><li>_____</li><li>_____</li><li>_____</li><li>_____</li></ul>	

\_\_\_\_\_  
**Signature of the Tenderer (with stamp).**

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

**Form-2**  
**GST Registration Detail**  
(Attach Copy GST Registration Certificate)

1	GST Registration Number
2	Legal Name as per GST
3	Trade Name as per GST
4	Address
5	State
6	PAN (Permanent Account Number)
7	Constitution of Business (as per GST)
8	Period of Validity

\_\_\_\_\_  
**Signature of the Tenderer (with stamp).**

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

**Form-3****Eligibility Criteria: Manpower Infrastructure**

(Attach more sheets if required)

No	Name	Designation	Qualification	Total experience (Years)	Working with this company since (Years)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

**Form-4 (A)****Eligibility Criteria: List of Similar Works Completed in last 5 years**

(Attach more sheets if required)

1	Name of Project	
2	Brief description of Project	
3	Address	<div><div></div><div></div><div></div><div></div><div></div></div>
4	Authorized Contact Person Designation Mobile Number	<div><div></div><div></div><div></div></div>
5	Work Order Amount	
6	Completion Date (Stipulated)	
7	Completion Date (Actual)	
8	Copy of Work Order enclosed	Yes / No
9	LD (Liquidated Damage) Levied	Yes / No
10	Satisfactory Completion Certificate Enclosed	Yes / No
11	TDS Certificates Enclosed	Yes / No

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**Signature of the Tenderer (with stamp)**Place: \_\_\_\_\_  
Date: \_\_\_\_\_

**Form-4 (B)****Eligibility Criteria: List of Similar Works Completed in last 5 years**

(Attach more sheets if required)

1	Name of Project	
2	Brief description of Project	
3	Address	<div></div> <div></div> <div></div> <div></div>
4	Authorized Contact Person Designation Mobile Number	<div></div> <div></div> <div></div>
5	Work Order Amount	
6	Completion Date (Stipulated)	
7	Completion Date (Actual)	
8	Copy of Work Order enclosed	Yes / No
9	LD (Liquidated Damage) Levied	Yes / No
10	Satisfactory Completion Certificate Enclosed	Yes / No
11	TDS Certificates Enclosed	Yes / No

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**Signature of the Tenderer (with stamp)**Place: \_\_\_\_\_  
Date: \_\_\_\_\_

## Form-4 (C)

### Eligibility Criteria: List of Similar Works Completed in last 5 years

(Attach more sheets if required)

1	Name of Project	
2	Brief description of Project	
3	Address	<div><div></div><div></div><div></div><div></div><div></div></div>
4	Authorized Contact Person Designation Mobile Number	<div><div></div><div></div><div></div></div>
5	Work Order Amount	
6	Completion Date (Stipulated)	
7	Completion Date (Actual)	
8	Copy of Work Order enclosed	Yes / No
9	LD (Liquidated Damage) Levied	Yes / No
10	Satisfactory Completion Certificate Enclosed	Yes / No
11	TDS Certificates Enclosed	Yes / No

\_\_\_\_\_  
**Signature of the Tenderer (with stamp)**

Place: \_\_\_\_\_  
Date: \_\_\_\_\_



## Form-5 (A)

### Eligibility Criteria: List of Similar Works under Progress

(Attach more sheets if required)

1	Name of Project	
2	Brief description of Project	
3	Address	<hr/> <hr/> <hr/> <hr/>
4	Authorized Contact Person Designation Mobile Number	<hr/> <hr/> <hr/>
5	Work Order Amount	
6	Completion Date (Stipulated)	
7	Current status of work	
8	Copy of Work Order enclosed	Yes / No

\_\_\_\_\_  
**Signature of the Tenderer (with stamp)**

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

**Form-6 (A)****Eligibility Criteria: Financial Strength Information**

(At least past 3 years' data to be given, duly certified by CA)

SI No	Financial Year	Gross Turnover (Rs.)	Profit / Loss (Rs.)
1	2023-2024		
2	2022-2023		
3	2021-2022		

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**Signature of the Tenderer (with stamp)**

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**Signature of CA**

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

## **Form - 7**

### **Declaration wrt close relative work as regular employee at NID**

I / We hereby declared that:

1. NO close relatives (Parent, Parent in-law, Spouse, Brother, Sister, Children, Uncle, Aunt etc) are regular employee in NID.
2. Having a close relative as above in NID shall be a disqualification.

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**Signature of the Tenderer (with stamp)**

Place: \_\_\_\_\_  
Date: \_\_\_\_\_