



राष्ट्रीय डिज़ाइन संस्थान
NATIONAL INSTITUTE OF DESIGN

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Dated 07.11.2022

Tender Document

Tender for “Providing & Installation of proposed sound room at 1st Floor at NID Ahmedabad”

Part-1: Technical Bid

(To be submitted separately)

Tender Submitted By:

INDEX (Technical Bid)

| | | |
|---|--|------------|
| 1 | Form-1: General Information | Page 3 |
| 2 | Form-2: GST Registration Detail | Page 4 |
| 3 | Form-3: Authorized Company Registration | Page 5 |
| 4 | Form-4A: Manpower Details | Page 6 |
| 5 | Form-4B: Workshop & Equipment Details | Page 7 |
| 6 | Form-5: List of similar works completed | Page 8-10 |
| 7 | Form-6: List of similar works under progress | Page 11-13 |
| 8 | Form-7A: Financial Turnover details | Page 14 |

Form-1

General Information

1 Name of Tenderer

2 Detailed Address for _____
Correspondence _____

3 Email ID for Correspondence

4 Telephone Number

5 Authorized Contact Person _____
Designation _____
Mobile Number _____

6 Company Organization (tick one) • Individual
(Submit certified copy of partnership • Proprietorship Firm
deed, Articles of Association, • Partnership Firm
Detailed list of partners, directors, • Private Limited Company
etc. as applicable) • Public Limited Company

7 Bank Information

- Name of Bank _____
- Name of Branch _____
- Address of Branch _____
- City & Pin-code of Branch _____
- IFSC Code _____
- MICR _____
- Category of Account _____

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-2
GST Registration Detail
(Attach Copy GST Registration Certificate)

| | |
|----------|-------------------------|
| 1 | GST Registration Number |
|----------|-------------------------|

| | |
|----------|-----------------------|
| 2 | Legal Name as per GST |
|----------|-----------------------|

| | |
|----------|-----------------------|
| 3 | Trade Name as per GST |
|----------|-----------------------|

| | | |
|----------|---------|-------|
| 4 | Address | _____ |
| | | _____ |
| | | _____ |
| | | _____ |

| | |
|----------|-------|
| 5 | State |
|----------|-------|

| | |
|----------|--------------------------------|
| 6 | PAN (Permanent Account Number) |
|----------|--------------------------------|

| | |
|----------|---------------------------------------|
| 7 | Constitution of Business (as per GST) |
|----------|---------------------------------------|

| | |
|----------|--------------------|
| 8 | Period of Validity |
|----------|--------------------|

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-3
Eligibility Criteria: Authorized Company Registration
(Attach Copy Authorization Certificate issued by Company)

| | | |
|----------|-----------------|--|
| 1 | Name of Company | |
|----------|-----------------|--|

| | | |
|----------|-----------------------|--|
| 2 | Company Authorization | |
|----------|-----------------------|--|

| | | |
|----------|------------------------------|---------------------------|
| 3 | Association with Company for | Since _____ / _____ Years |
|----------|------------------------------|---------------------------|

| | | |
|----------|---|----------------------------------|
| 4 | Address of Company's Registered Office (for company) | _____ _____ _____ _____ |
|----------|---|----------------------------------|

| | | |
|----------|------------------------|------------------------------------|
| 5 | Authorization Validity | Till ____ dd / ____ mm / ____ yyyy |
|----------|------------------------|------------------------------------|

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-4 (A)
Eligibility Criteria: Manpower Infrastructure
 (Attach more sheets if required)

| No | Name | Designation | Qualification | Total experience (Years) | Working with this company since (Years) |
|----|------|-------------|---------------|--------------------------|---|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| 11 | | | | | |
| 12 | | | | | |
| 13 | | | | | |
| 14 | | | | | |
| 15 | | | | | |
| 16 | | | | | |
| 17 | | | | | |
| 18 | | | | | |
| 19 | | | | | |
| 20 | | | | | |

Form-4 (B)
Eligibility Criteria: Workshop & Equipment Infrastructure
(Attach more sheets if required)

1 Address _____

| No | Name of Equipment | Quantity | Owned or Leased | Age of Equipment | Remarks |
|----|-------------------|----------|-----------------|------------------|---------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-5 (A)

Eligibility Criteria: List of Similar Works Completed in last 5 years

(Attach more sheets if required)

| | | |
|----------|-----------------|--|
| 1 | Name of Project | |
|----------|-----------------|--|

| | | |
|----------|------------------------------|--|
| 2 | Brief description of Project | |
|----------|------------------------------|--|

| | | |
|----------|---------|----------------------------------|
| 3 | Address | _____ _____ _____ _____ |
|----------|---------|----------------------------------|

| | | |
|----------|---|-------------------------|
| 4 | Authorized Contact Person Designation Mobile Number | _____ _____ _____ |
|----------|---|-------------------------|

| | | |
|----------|-------------------|--|
| 5 | Work Order Amount | |
|----------|-------------------|--|

| | | |
|----------|------------------------------|--|
| 6 | Completion Date (Stipulated) | |
|----------|------------------------------|--|

| | | |
|----------|--------------------------|--|
| 7 | Completion Date (Actual) | |
|----------|--------------------------|--|

| | | |
|----------|-----------------------------|----------|
| 8 | Copy of Work Order enclosed | Yes / No |
|----------|-----------------------------|----------|

| | | |
|----------|---------------------------------|----------|
| 9 | Completion Certificate Enclosed | Yes / No |
|----------|---------------------------------|----------|

| | | |
|-----------|---------------------------|----------|
| 10 | TDS Certificates Enclosed | Yes / No |
|-----------|---------------------------|----------|

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-5 (B)

Eligibility Criteria: List of Similar Works Completed in last 5 years

(Attach more sheets if required)

| | | |
|----------|-----------------|--|
| 1 | Name of Project | |
|----------|-----------------|--|

| | | |
|----------|------------------------------|--|
| 2 | Brief description of Project | |
|----------|------------------------------|--|

| | | |
|----------|---------|----------------------------------|
| 3 | Address | _____ _____ _____ _____ |
|----------|---------|----------------------------------|

| | | |
|----------|---|-------------------------|
| 4 | Authorized Contact Person Designation Mobile Number | _____ _____ _____ |
|----------|---|-------------------------|

| | | |
|----------|-------------------|--|
| 5 | Work Order Amount | |
|----------|-------------------|--|

| | | |
|----------|------------------------------|--|
| 6 | Completion Date (Stipulated) | |
|----------|------------------------------|--|

| | | |
|----------|--------------------------|--|
| 7 | Completion Date (Actual) | |
|----------|--------------------------|--|

| | | |
|----------|-----------------------------|----------|
| 8 | Copy of Work Order enclosed | Yes / No |
|----------|-----------------------------|----------|

| | | |
|----------|---------------------------------|----------|
| 9 | Completion Certificate Enclosed | Yes / No |
|----------|---------------------------------|----------|

| | | |
|-----------|---------------------------|----------|
| 10 | TDS Certificates Enclosed | Yes / No |
|-----------|---------------------------|----------|

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-5 (C)

Eligibility Criteria: List of Similar Works Completed in last 5 years

(Attach more sheets if required)

| | | |
|----------|-----------------|--|
| 1 | Name of Project | |
|----------|-----------------|--|

| | | |
|----------|------------------------------|--|
| 2 | Brief description of Project | |
|----------|------------------------------|--|

| | | |
|----------|---------|----------------------------------|
| 3 | Address | _____ _____ _____ _____ |
|----------|---------|----------------------------------|

| | | |
|----------|---|-------------------------|
| 4 | Authorized Contact Person Designation Mobile Number | _____ _____ _____ |
|----------|---|-------------------------|

| | | |
|----------|-------------------|--|
| 5 | Work Order Amount | |
|----------|-------------------|--|

| | | |
|----------|------------------------------|--|
| 6 | Completion Date (Stipulated) | |
|----------|------------------------------|--|

| | | |
|----------|--------------------------|--|
| 7 | Completion Date (Actual) | |
|----------|--------------------------|--|

| | | |
|----------|-----------------------------|----------|
| 8 | Copy of Work Order enclosed | Yes / No |
|----------|-----------------------------|----------|

| | | |
|----------|---------------------------------|----------|
| 9 | Completion Certificate Enclosed | Yes / No |
|----------|---------------------------------|----------|

| | | |
|-----------|---------------------------|----------|
| 10 | TDS Certificates Enclosed | Yes / No |
|-----------|---------------------------|----------|

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-6 (A)
Eligibility Criteria: List of Similar Works Under Progress
(Attach more sheets if required)

| | | |
|----------|-----------------|--|
| 1 | Name of Project | |
|----------|-----------------|--|

| | | |
|----------|------------------------------|--|
| 2 | Brief description of Project | |
|----------|------------------------------|--|

| | | |
|----------|---------|----------------------------------|
| 3 | Address | _____ _____ _____ _____ |
|----------|---------|----------------------------------|

| | | |
|----------|---|-------------------------|
| 4 | Authorized Contact Person Designation Mobile Number | _____ _____ _____ |
|----------|---|-------------------------|

| | | |
|----------|-------------------|--|
| 5 | Work Order Amount | |
|----------|-------------------|--|

| | | |
|----------|------------------------------|--|
| 6 | Completion Date (Stipulated) | |
|----------|------------------------------|--|

| | | |
|----------|------------------------|--|
| 7 | Current status of work | |
|----------|------------------------|--|

| | | |
|----------|-----------------------------|----------|
| 8 | Copy of Work Order enclosed | Yes / No |
|----------|-----------------------------|----------|

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-6 (B)
Eligibility Criteria: List of Similar Works Under Progress
(Attach more sheets if required)

| | | |
|----------|-----------------|--|
| 1 | Name of Project | |
|----------|-----------------|--|

| | | |
|----------|------------------------------|--|
| 2 | Brief description of Project | |
|----------|------------------------------|--|

| | | |
|----------|---------|----------------------------------|
| 3 | Address | _____ _____ _____ _____ |
|----------|---------|----------------------------------|

| | | |
|----------|---|-------------------------|
| 4 | Authorized Contact Person Designation Mobile Number | _____ _____ _____ |
|----------|---|-------------------------|

| | | |
|----------|-------------------|--|
| 5 | Work Order Amount | |
|----------|-------------------|--|

| | | |
|----------|------------------------------|--|
| 6 | Completion Date (Stipulated) | |
|----------|------------------------------|--|

| | | |
|----------|------------------------|--|
| 7 | Current status of work | |
|----------|------------------------|--|

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-6 (C)
Eligibility Criteria: List of Similar Works Under Progress
(Attach more sheets if required)

| | | |
|----------|-----------------|--|
| 1 | Name of Project | |
|----------|-----------------|--|

| | | |
|----------|--|--|
| 2 | Brief description of Project including HP / tonnage of HVAC work | |
|----------|--|--|

| | | |
|----------|---------|----------------------------------|
| 3 | Address | _____ _____ _____ _____ |
|----------|---------|----------------------------------|

| | | |
|----------|---|-------------------------|
| 4 | Authorized Contact Person Designation Mobile Number | _____ _____ _____ |
|----------|---|-------------------------|

| | | |
|----------|-------------------|--|
| 5 | Work Order Amount | |
|----------|-------------------|--|

| | | |
|----------|------------------------------|--|
| 6 | Completion Date (Stipulated) | |
|----------|------------------------------|--|

| | | |
|----------|------------------------|--|
| 7 | Current status of work | |
|----------|------------------------|--|

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Form-7 (A)

Eligibility Criteria: Financial Strength Information

(At least past 3 years' data to be given, duly certified by CA)

| No | Financial Year | Gross Turnover (Rs.) | Profit / Loss (Rs.) | Net worth on first day of F.Y. (Rs.) |
|----|----------------|----------------------|---------------------|--------------------------------------|
| 1 | 2021-2022 | | | |
| 2 | 2020-2021 | | | |
| 3 | 2019-2020 | | | |

Signature of the Tenderer (with stamp).

Place: _____
Date: _____

Signature of CA (with stamp & Registration Number).

Place: _____
Date: _____